

How to access your Accident and Health Certificate of Insurance



What you need to know

Your coverage is effective on the date shown on the “Covered Person Specifications” page located at the beginning of the Certificate. Please note that other eligibility provisions may apply, please see your Certificate of Insurance for more details.

The MyBenefits website, www.metlife.com/mybenefits, provides quick and easy access to view and print your Certificate of Insurance.

Access your certificate

Go to www.metlife.com/mybenefits, enter your company name and click ‘Submit.’

Click on **‘Register Now’** and perform the one-time registration process, if you don’t already have an account.

- Enter your first and last name, identifying data and email address
- Create a unique user name and password for future access to MyBenefits
- For security purposes, choose and answer three identity verification questions to be utilized in the event you forget your password
- Read and agree to the website’s Terms of Use
- A confirmation of your registration will be sent to the email address you provided
- Click on the **‘Claim Center’** tab and locate the applicable product, you can then use the ‘I Want To...’ drop down menu to select ‘View certificate’ - Your Certificate Details will then open
- Click on the **‘View My Most Recent Certificate or Schedule of Insurance’** link to download and print your certificate

Your Certificate contains the specific terms and provisions of your coverage. Please read carefully and maintain with your records.

If you have any questions, please feel free to call a MetLife Customer Service Representative toll-free at 1 800 GET-MET8 (1-800-438-6388).

Certificate of Insurance terms and coverage details

What You will find within your certificate of insurance

- Definitions
- Schedule of Benefits
- Eligibility
- Health Screening Information
- Required Proof
- Exclusions

Benefits of registering:

- Faster processing time
- Less paper waste
- Claims can be submitted 7 days a week
- Submit questions via email

[metlife.com](https://www.metlife.com)

Like most group insurance policies, MetLife's group policies contain certain exclusions, exceptions, limitations and terms for keeping them in force. Please contact MetLife or your benefits administrator for more information.



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