

August 15th, 2019 OPEH&W Board of Review Meeting

ACCO Building, 429 NE 50th Street, Oklahoma City, Oklahoma

Board Members Present:

Jimmy Beavin- Roger Mills County
Cindy Bobbitt – Grant County
Mike Bouvier – Washington County
Mike Brittingham - Pushmataha County
Heath Dobrovlny – Kingfisher County
Rick Garrison – Elk City Schools
Tammy Malone – Craig County
Gary Nielsen – Harper County
Gina Richardson – Cimarron County
CJ Rose – Beaver County
Jack Strain – Texas County
Tahasha Wilcots – Seminole County

Board Members Absent:

Kristie Moles – Pawnee County
Kathy Ross – Johnston County
Lynn Smith – Ellis County

Guests:

Kimberly Meek – City of Duncan
Cindy Pratt – Grant County
Max Hess – Grant County
Elzie Smith – City of Cleveland
Matt Jacobson – OMAG
Gayle Thornton – City of Stroud
Sara Thulin – ACCO
Dana McElroy – Plan Administrator
January Gilmore – Plan Administration Office
Ross Naylor - Plan Administration Office
Blane Wood – Plan Administration Office

Tammy Malone called the meeting to order at 10:00 AM – quorum present.

Agenda Item A –Approval of the minutes of the last Board Meeting dated April 18th, 2019.

Jack Strain made a motion to approve the minutes. Mike Brittingham seconded. Jimmy Beavin, Mike Bouvier, Heath Dobrovlny, Rick Garrison, Tammy Malone, Gina Richardson, CJ Rose and Tahasha Wilcots all voted aye; motion carried. Cindy Bobbitt Abstained.

Agenda Item B – Discussion and possible action thereon regarding financial position of the Plan ending 6-30-2019.

Dana McElroy reviewed the financial position of the Plan. Total cash on hand was \$3,697,844.00. Express Scripts rebates owed was \$1,802,190.00. Total unpaid premiums was \$2,505,236.00. Total liabilities was \$1,883,901.00. Bank loan payable was \$2,476,400.00. Total premium income was \$51,177,576.00. Reinsurance refund was \$15,445.00. RX Rebates received was \$2,376,500.00. Subrogation income totaled \$128,200.00. All other income received was \$60,796.00. Total income for the year was \$53,758,517.00. Total claims expense was \$43,541,771.00. PCORI fee and Reinsurance fee, which has now ended, was \$20,636.00. Administrative and claims processing fees totaled \$3,812,335.00. Stop-loss fees were \$1,119,081.00. Group Life insurance was \$2,179,692.00. Fidelity insurance was \$14,956.00. Vision Insurance was \$640,770.00. All other expenses totaled \$313,943.00. Leaving a total net income for the year of \$2,115,333.00.

Mike Brittingham made a motion to approve the financial position of the Plan. Heath Dobrovlny seconded. Jimmy Beavin, Cindy Bobbitt, Mike Bouvier, Rick Garrison, Tammy Malone, Gina Richardson, CJ Rose, Jack Strain and Tahasha Wilcots all voted aye; motion carried.

Agenda Item C – Discussion and possible action thereon regarding new Board Member for Harper County.

Karen Hickman is retiring and has appointed Gary Nielsen as her replacement.

Cindy Bobbitt made a motion to approve the new Harper County Board Member. Tahasha Wilcots seconded. Jimmy

Beavin, Mike Brittingham, Mike Bouvier, Heath Dobrovlny, Rick Garrison, Tammy Malone, Gina Richardson, CJ Rose and Jack Strain all voted aye; motion carried.

Agenda Item D – Discussion and possible action thereon regarding Express Scripts RX change.

Express Scripts is starting a new program for diabetic insulins. Beginning January 1, 2020, Preferred Brand Name insulins on the ESI National preferred formulary will only cost \$25 for each 30 day supply.

No action required

Agenda Item E – Discussion and possible action thereon regarding approval of new entity joining the Plan.

Carlton Landing joined the Plan effective August 1.

Mike Brittingham made a motion to approve the new entity. Jack Strain seconded. Jimmy Beavin, Cindy Bobbitt, Mike Bouvier, Heath Dobrovlny, Rick Garrison, Tammy Malone, Gary Nielsen, Gina Richardson, CJ Rose and Tahasha Wilcots all voted aye; motion carried.

Agenda Item F – Discussion and possible action thereon regarding marketing of the Plan, ACCO convention.

The Plan administrator has hired a new Marketing Director, Blane Wood. We recently attended the ACCO convention and received good feedback from interested Counties and have meetings already scheduled with Commissioners. Blane will be visiting current groups as well as attending several more conferences.

No action required.

Agenda Item G – Discussion and possible action thereon regarding under 65 retiree rates.

The Plan Administration would like to reduce the premiums for the under 65 retirees to mirror the active employee rates. There are currently only around 110 under 65 retirees and the risk to the Plan will be minimal. This reduction in premium would take effect January 1.

CJ Rose made a motion to approve the reduced retiree premiums. Tahasha Wilcots seconded. Jimmy Beavin, Cindy Bobbitt, Mike Brittingham, Mike Bouvier, Heath Dobrovlny, Rick Garrison, Tammy Malone, Gary Nielsen, Gina Richardson and Jack Strain all voted aye; motion carried

Agenda Item H – Discussion and possible action thereon regarding audit agreement for 2018-2019.

The engagement letter to keep Kevin Duke as the Plan's auditor for the 2018-2019 Plan year needs to be approved.

Tahasha Wilcots made a motion to approve the 2018-2019 audit agreement with Kevin Duke. Mike Brittingham seconded. Jimmy Beavin, Cindy Bobbitt, Mike Bouvier, Heath Dobrovlny, Rick Garrison, Tammy Malone, Gary Nielsen, Gina Richardson, CJ Rose and Jack Strain all voted aye; motion carried

Agenda Item I – Discussion and possible action thereon regarding 2020 meeting dates.

Proposed 2020 Board Meeting dates: January 16th, April 16th, August 20th and October 15th.

Cindy Bobbitt made a motion to approve the 2020 meeting dates. Heath Dobrovlny seconded. Jimmy Beavin, Mike Brittingham, Mike Bouvier, Rick Garrison, Tammy Malone, Gary Nielsen, Gina Richardson, CJ Rose, Tahasha Wilcots and Jack Strain all voted aye; motion carried

New Business unforeseen at the time of the posted agenda –

None

Heath Dobrovolny made a motion to adjourn. Tahasha Wilcots seconded. Jimmy Beavin, Cindy Bobbitt, Mike Brittingham, Mike Bouvier, Rick Garrison, Tammy Malone, Gary Nielsen, Gina Richardson, CJ Rose and Jack Strain all voted aye; motion carried

Secretary/Board of Review

Attested To/ Notary

My Commission Expires

Chairman/Board of Review

Attested To/ Notary

My Commission Expires